



Code of Conduct for Committee Members

The committee ("Committee") of Walton Athletic Club (WAC) is fully committed to the proactive implementation of WAC's objectives having regard to the requirements outlined in the Constitution and powers vested in the members of the committee to determine and articulate WAC's values, vision and strategic direction.

In order to maintain and develop a vibrant club the members can expect the Committee to uphold the same values as the general membership. In addition the members of the Committee will:

1. comply with the Codes of Conduct for Volunteers (see [INSERT LINK](#));
2. act in good faith and for the proper purpose of WAC whilst performing tasks for or representing the club;
3. make decisions in the best interests of WAC, having the best interests of the club in mind at all times;
4. have an open mind and listen to other members' points of view;
5. avoid conflicts of interest and apply the conflict of interest policy as set out below should conflicts arise;
6. develop, monitor and comply with the club policies;
7. act with respect, integrity and to uphold the values expected of Committee members;
8. act with solidarity around Committee decisions and agreed actions;
9. In relation to meetings:
 - a. strive to attend all meetings, sending apologies to the Chair for necessary absences;
 - b. prepare for meetings by reading the agenda, papers, and relevant emails before the meeting.
 - c. participate in meetings;
 - d. fulfil any responsibilities assigned to them at the meeting and be prepared to report back on their progress at the next meeting.

Duty to Avoid Conflict and to Disclose Interests

It is important that the Committee members act in the best interests of WAC Members as a whole. Committee members should be careful not to allow a conflict of interest to compromise their position and should not contradict Committee decisions in general discussion with members.

Committee members must disclose the nature and extent of their interests where a potential conflict arises. Where an interest is disclosed, or known, to the Committee (or any Committee member) the relevant Committee member will be excluded from any decision relating to the conflicting interests. Where a conflicting interest prevents the Committee member from acting impartially in their general Committee role, that Committee member may, at the absolute discretion of the Chair (who will take advice from two other Committee members), be asked to step down from the Committee.

Sanctions:

Breaches of this code by a member of the Committee may include:

- being asked to apologise
- receiving a verbal or written warning
- being suspended from attending club training sessions
- being suspended from the club
- being required to leave the club.

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